

Section/Number: Leave Management–009	Approval Date: (DD/MM/YY)
Subject: Time Off for Elections	Amendment Dates:
<p>Policy</p> <p>The Community Government provides time off for voting to employees eligible to vote in First Nations, Federal, Territorial and Municipal elections.</p>	
<p>Definitions</p> <p>N/A</p>	
<p>Guidelines</p> <ol style="list-style-type: none"> <li>1. Federal Elections and Referenda: Under the provisions of the <u>Canada Elections Act</u>, employees who are eligible to vote in a Federal election will be provided up to three (3) consecutive hours off to allow the employees to vote during the hours the polls are open.</li> <li>2. Territorial Elections: Under the provisions of the NWT <u>Elections and Plebiscites Act</u>, employees who are eligible to vote in a Territorial election will be provided up to three (3) consecutive hours off to allow the employees to vote during the hours the polls are open.</li> <li>3. Municipal Elections: The Senior Administrative Officer (SAO) may provide employees who are eligible to vote in Municipal elections time off to vote during the hours the polls are open.</li> <li>4. First Nations Government Elections: The SAO may provide employees who are eligible to vote in First Nations Government elections time off to vote during the hours the polls are open.</li> </ol>	
<p>Attachments</p> <p>N/A</p>	
<p>References</p> <p>Canada Elections Act NWT Elections and Plebiscites Act</p>	