

Section/Number: Human Resources – 018	Approval Date: (DD/MM/YY)
Subject: Prohibited Use of Tobacco/Smoking	Amendment Dates:
<p>Policy</p> <p>In accordance with Worker’s Safety and Compensation Commission Regulations, and in recognition of the hazards of smoking and tobacco in general, the Community Government does not permit smoking and/or the use tobacco, in any form, by employees or the general public in Community Government workplaces.</p>	
<p>Definitions</p> <p>N/A</p>	
<p>Guidelines</p> <ol style="list-style-type: none"> 1. Smoking and tobacco use in any form is prohibited in all Community Government work sites including, but not limited to, buildings, facilities and vehicles including when such facilities are closed to the public. <ol style="list-style-type: none"> 1.1. Smoking and tobacco use is also prohibited outside the work site within a three metre radius of any entrance to or exit from the work site. 2. Tobacco use includes, but is not limited to, smoking and chewing tobacco. 3. Employees who do not adhere to this policy will be subject to Corrective Action. 4. Visitors who do not adhere to this policy will be asked to leave the workplace. 	
<p>Attachments</p> <p>N/A</p>	
<p>References</p> <p>WSSC Regulations on use of Tobacco/Smoking.</p>	