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| Section/Number: Governance – 003 | Approval Date: (DD/MM/YY) |
| Subject: Media Relations | Amendment Dates: |
| <p>Policy</p> <p>Council Members and staff will abide by the following policy when dealing with the media.</p> | |
| <p>Definitions</p> <p>N/A</p> | |
| <p>Guidelines</p> <ol style="list-style-type: none"> 1. The Mayor or his/her delegate will respond to all inquiries from the news media as appropriate and will initiate communications with the media as the need arises. 2. Council Members and/or staff are not authorized to speak with media representatives unless provided with approval from the Mayor or his/her delegate. 3. Councils Members and/or staff may provide information to the media about specific programs or issues for which they are responsible, with the permission of the Mayor or his/her delegate. 4. All press releases from the Community Government must be approved by the Mayor or his/her delegate and the SAO. | |
| <p>Attachments</p> <p>N/A</p> | |
| <p>References</p> <p>N/A</p> | |