

Section/Number: Financial Administration – 013	Approval Date: (DD/MM/YY)
Subject: Leases and Rentals	Amendment Dates:
<p>Policy</p> <p>All lease and rental agreements in the Community Government's name must be pre-approved by the Mayor or Senior Administrative Officer and follow standard leasing and rental procedures.</p>	
<p>Definitions</p> <p>N/A</p>	
<p>Guidelines</p> <p>1. All leases and rentals, including vehicle rentals, must be authorized by the Senior Administrative Officer or Mayor.</p>	
<p>Attachments</p> <p>N/A</p>	
<p>References</p> <p>N/A</p>	