

Section/Number: Compensation Management - 009	Approval Date: (DD/MM/YY)
Subject: Northern Allowance	Amendment Dates:
<p>Policy</p> <p>The Community Government will offset the cost of living incurred by employees by providing a Northern Allowance.</p>	
<p>Definitions</p> <p>N/A</p>	
<p>Guidelines</p> <ol style="list-style-type: none"> 1. Employees will be provided with a Northern Allowance of (amount of housing allowance) per annum. 2. The allowance will be pro-rated to an hourly rate by dividing the annual rate by the standard yearly hours. 3. The allowance will not be paid for periods of overtime or periods of leave without pay. 4. In the year of hire and the year of termination the Northern Allowance will be pro-rated on a calendar basis. 5. The Northern Allowance will be pro-rated and dispersed on each pay cheque. 6. The Payroll Officer will be responsible for ensuring that the appropriate amount of Northern Allowance is paid out on the employee's pay. 	
<p>Attachments</p> <p>N/A</p>	
<p>References</p> <p>N/A</p>	